

AILSWORTH PARISH COUNCIL MEETING AGENDA

Councillors are hereby summoned to attend the Meeting of Ailsworth Parish Council held at The Cedar Centre on Monday 19th October 2026 at 7.30pm

for the purpose of transacting the following business:

1. ATTENDANCE

- a. To record those present & apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To receive Declarations of Interest from Councillors in items on the agenda.
- b. To receive written requests for Dispensations for Disclosable Pecuniary Interests.
- c. To grant any requests for Dispensation as appropriate.

3. OPEN FORUM (Opportunity for public questions or presentations to the council).

- a. David Shaw attending.

4. MINUTES OF PREVIOUS MEETING

- a. To confirm [Meeting Minutes of 7th September 2026](#) held at the Cedar Centre.

5. PLANNING MATTERS

- a. [Planning/tree applications log](#) – current log.
- b. Planning/tree application decisions since the previous meeting –
 - (1) One tree application – 21 Helpston Road – **permitted**.
- c. Planning/tree applications to consider since the previous meeting – one new tree application and one new planning application -
 - (1) [26/002872/CTR](#) – Ailsworth Methodist Church - Wild Cherry (Sgl/306808) - Selectively reduce crown by 25% for the purpose of mitigating a foreseeable risk of failure, due to presence of wood decay fungus – **awaiting decision – Clerk to report Tree Officers feedback**.
 - (2) [26/002965/FUL](#) - Land To The South Of Old Peterborough Road, Sutton - Change of use of land to cemetery including soft landscaping, car parking and access – **comment deadline date – 28th October 2026**.
- d. Plans - Peterborough Draft Local Plan (DLP) and Neighbourhood plan (NP).
 - (1) Update.
 - (2) DLP consultation period – 2nd October – 12th November 2026.

6. COMMITTEE REPORTS/WORKING GROUPS

a. JPLG.

- (1) Date of next meeting is 26th November 2026 at 7.30pm.
- (2) Draft agenda to be agreed.
- (3) Terms of Reference to be approved.

b. PLMG.

- (1) 16-acre field rent – Clerk to update.
- (2) Recently erected fence on Water Meadows – Cllr. Ellershaw to report.

7. COMMUNITY MATTERS

a. CIL (CIL balance - £6,115.67).

- (1) Ideas –
 - (a) Area around table tennis table.
 - (b) 16-acre field work.
 - (c) Nature recovery expenses inc plaque.
 - (d) Need to purchase more table tennis balls.
 - (e) Bike track – Cllr. Ellershaw to report.

b. Nature Recovery.

- (1) Update.
- (2) Email from Sophie Rolfe – Conservation Officer.
- (3) Tree survey feedback.

c. Improved/new signage for all parish land - recurring item.

d. Bus shelter names/memorial list – recurring item.

e. Phone box.

f. Litter pick – feedback.

g. Hedge opposite rec.

h. Area in rec for pet memorial garden.

8. HIGHWAYS AND ROAD SAFETY MATTERS

a. Speed sign.

b. Feedback on the bus/parking issues at the school – Cllr. Tozer.

9. BURIAL GROUND MATTERS

- a. Provision of extra burial ground. APC has agreed to put the item on hold until the new church rector has taken over – recurring item.

10. ALLOTMENTS

- a. Review position.

11. GOVERNANCE AND FINANCIAL MATTERS

- a. Unity Trust Current Account -
 - (1) [Statement, reconciliation](#) and [transactions](#) for September.
- b. Unity Trust Deposit Account –
 - (1) [Statement, reconciliation](#) and [transactions](#) for September.
- c. Unity Trust 32-Day Notice Account –
 - (1) [Statement, reconciliation](#) and [transactions](#) for September.
- d. [Income and expenditure/budget summary](#) – quarter two-July-September.
- e. Finance meeting to be arranged – 2027-2028 budget.
- f. Clerk revised contract.
- g. External auditor – Clerk to report.
- h. Remembrance wreath purchased.
- i. Archive plan.
- j. Invoices to be authorised for payment –
 - (a) Clerk expenses – Sept - £8.80.
 - (b) Reimbursement to Clerk for wreath - £27.50.
 - (c) PKF – external audit fee - £252.
 - (d) Nurture – September mowing - £343.12.
 - (e) Cedar Centre hire – July and September - £60.
 - (f) Elan City – VAS - £758.64.
 - (g) The Feathers – litter pick refreshments - £134.20
 - (i) Clerk invoiced Castor for 50%.

12. ANY ADDITIONAL COUNCILLOR POINTS/OBSERVATIONS/FEEDBACK

13. Date of next meeting – Monday 16th November 2026.

Michelle Dickens

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Clerk & RFO to Ailsworth Parish Council

14th October 2026