

# AILSWORTH PARISH COUNCIL MEETING

Minutes of a meeting of Ailsworth Parish Council held on Monday 7<sup>th</sup> September 2026 at 7.30pm at the Cedar Centre

## DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

### 59. ATTENDANCE

- a. **Present:** Megan Ellershaw (Vice Chairman), Joan Pickett, Richard Moon, Anne Raven, Michelle Dickens (Clerk) and one member of the public.
- b. **Apologies:** Anne Perkins, Martin Stalley and John Tozer.

### 60. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To receive Declarations of Interest from Councillors on items in the agenda: None.
- b. To receive written requests for Dispensations for Disclosable Pecuniary Interests: None.
- c. To grant any requests for Dispensation as appropriate: None.

### 61. OPEN FORUM

### 62. MINUTES OF PREVIOUS MEETING

- a. To confirm [Meeting Minutes of 20<sup>th</sup> July 2026](#) held at the Cedar Centre. Approved and signed by the Vice Chairman.

### 63. PLANNING MATTERS

- a. [Planning/tree applications log](#) – current log.
- b. Planning/tree application decisions since the previous meeting –
  - (1) One planning application and two tree applications – 101 Peterborough Road, 54 Main Street & 19 Helpston Road – **all permitted**.
- c. Planning/tree applications to consider since the previous meeting – one new tree application -
  - (1) [26/002543/CTR](#) – 21 Helpston Road - T1)- Silver Birch- 450mm DBH. Crown reduction by 3-4m in height then laterally reducing to maintain the flowing lines of the canopy – **APC has no objections**.
- d. Plans - Peterborough Draft Local Plan and Neighbourhood plan.
  - (1) Update.
    - (a) LP – the final Draft Plan has been called in. The public consultation will happen once it's been re-published. The consultation period will be until December.

(b) NP – the call for sites process has started and a letter has gone out to all landowners in the parish. APC has a two-year window from when the LP is adopted to make changes to the NP.

(2) Village meeting - Thursday 10th September at 7.15pm in the School Hall. Residents are encouraged to attend.

e. Minerals and Waste Local Plan review – public consultation 3<sup>rd</sup> August-12<sup>th</sup> October 2026. Clerk to send email to Cllrs for information.

#### 64. **COMMITTEE REPORTS/WORKING GROUPS**

d. JPLG.

(1) Revised summary from 30<sup>th</sup> July meeting approved.

(2) Date of next meeting is 26<sup>th</sup> November 2026 at 7.30pm.

(3) Draft agenda to be agreed in October meeting.

(4) John Hodder confirmed that the Terms of Reference are due for renewal so can be discussed and approved in October too.

e. PLMG.

(1) 16-acre field rent. Clerk to send NPT APC's account details along with another copy of the signed agreement.

#### 65. **COMMUNITY MATTERS**

a. CIL (CIL balance - £6,134.42).

(1) Ideas. To be discussed in October.

b. Nature Recovery.

(1) Cllr. Stalley to provide an update in October.

c. Improved/new signage for all parish land - recurring item.

d. Bus shelter names/memorial list – recurring item.

e. Litter pick in October. The suggested date of 10<sup>th</sup> October was agreed. Cllr. Raven is going to reach out to Castor with the proposal of doing it jointly again. Further details to follow.

f. Hedge opposite rec. Clerk to find out from the resident who raised the query regarding the ownership, whether there are any plans in relation to this. If not, Clerk will look on land registry.

g. Halloween social event. APC were all in agreement to hold a social event in the spring.

h. Area in rec for pet memorial garden. To be discussed in October.

i. Tree survey booked in for 30<sup>th</sup> September at 11am. Noted.

- j. Donation request from CASPRA. APC agreed to donate £500 towards the cost of a new trailer for village events.

**66. HIGHWAYS AND ROAD SAFETY MATTERS**

- a. Speed sign. Clerk confirmed that collection of the sign for the diagnostic test and repair is imminent. Clerk to liaise with Cllr. Perkins.

**67. BURIAL GROUND MATTERS**

- a. Provision of extra burial ground. APC has agreed to put the item on hold until the new church rector has taken over – recurring item.

**68. ALLOTMENTS**

- a. 2026-2027 revised agreement & policy sent to all allotment holders. Noted.

**69. GOVERNANCE AND FINANCIAL MATTERS**

- a. Unity Trust Current Account -
  - (1) [Statement](#), [reconciliation](#) and [transactions](#) for July.
  - (2) [Statement](#), [reconciliation](#) and [transactions](#) for August.
- b. Unity Trust Deposit Account –
  - (1) [Statement](#) and [reconciliation](#) for July. There were no transactions.
  - (2) [Statement](#), [reconciliation](#) and [transactions](#) for August.
- c. Unity Trust 32-Day Notice Account –
  - (1) [Statement](#) and [reconciliation](#) for July. There were no transactions.
  - (2) [Statement](#) and [reconciliation](#) for August. There were no transactions.
- d. Clerk salary and hours. Clerk hours to increase to 8 hours per week from 6 hours, and payrise to SCP 20 from SCP 19 confirmed. Commencing on 1<sup>st</sup> September. Contract to be revised to also include pension contribution. Cllr. Moon proposed and Cllr. Raven seconded.
- e. Contribution to Barnack towards printer costs. APC agreed to contribute £20 pa. The cost of paper & ink was taken into consideration.
- f. Archive plan. Cllr. Pickett and Cllr. Raven are working together on this. Historical documentation has been looked through. Process to be continued.
- g. Invoices to be authorised for payment –
  - (a) Clerk extra hours & expenses for July and August. Approved.
  - (b) [Nurture](#) – August mowing - £343.12. Approved.
  - (c) Wave – water bill - £237.49. Approved.

**70. ANY ADDITIONAL POINTS**

a. None.

71. **NEXT MEETING**

72. Date of next meeting – Monday 19th October 2026.

73. Meeting concluded at 8.55pm.

*Michelle Dickens*

Michelle Dickens

Clerk to Ailsworth Parish Council

18<sup>th</sup> September 2026

**Signed as a true record: Chair: ..... Dated: .....**