

# MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

## HELD ON MONDAY 21<sup>st</sup> OCTOBER 2024 AT 7.30PM

at the Cedar Centre, Castor

Present were Councillors: Mr S Langston Jones, Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman), Mrs A Raven and Mr M Stalley. Clerk Miss J Rice  
 Members of the public present: none

<b>24/77</b>	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> Apologies were received from Cllr M Ellershaw (plus Mr J Hodder and Mr D Shaw).	
<b>24/78</b>	<b>DECLARATIONS OF INTEREST</b>	
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were none made.	
<b>24/79</b>	<b>PUBLIC PARTICIPATION</b>	
	<b>Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> There were no members of the public present.	
<b>24/80</b>	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b>	
	<b>66.1</b>	<b>To confirm as correct the minutes of the meeting held on Monday 16th September 2024, Chairman to sign, previously circulated.</b> The minutes of the last meeting were agreed as a true record and duly signed by the Chairman. Some Combined Authority Bus Consultations were given out for completion.
<b>24/81</b>	<b>REPORT FROM THE WARD COUNCILLOR.</b> There was no report received.	
<b>24/82</b>	<b>GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG)</b>	
	<b>82.1</b>	<b>To note training opportunities circulated and agree any new attendance required plus feedback from any training attended, Code of Conduct. New Councillor training booked.</b> The list had been circulated and it was noted that Cllr A Raven is booked on the new Councillor training.
	<b>82.2</b>	<b>To receive and note financial report to end of September 2024 and resolve any queries, herewith. To note no internal financial checks performed this year.</b> The internal checks will be re-sent for action. The Clerk had circulated the latest financial position report showing the basic budget at 53% spent, 50% through the year and receipts slightly more due to continued, unplanned rent of Station Road. Bank balance is showing 44.9K containing earmarked reserves totalling 13k and CIL monies of 19.5k. If all project budgets are spent, it would only leave 3/4k general reserves – to be considered when doing budget item later on. <b>Action Clerk/Cllrs</b>
	<b>82.3</b>	<b>To receive and note draft budget and precept for next year and agree projects proposed and costs to build in.</b> A general discussion about the draft budget was held with some additional ideas of projects suggested ie new trees, table tennis table, parish land solicitor fees and bus shelter refurb. No decisions were made on whether to include them all or change the projects not completed this year. A further discussion is needed after confirmation of criteria for CIL monies expenditure. It was stressed not to focus on a % but to plan for what is needed and then see the effect on the amount pa. <b>Action Clerk/Cllrs</b>
	<b>82.4</b>	<b>To agree a request/amount for a Community Leadership Fund grant.</b> It was decided to request money for new signage around the village and this will be confirmed. Details will also be costed up and submitted. <b>Action Clerk, Cllr Perkins and Cllr Stalley.</b>
	<b>82.5</b>	<b>To note Clerk's future resignation and discuss and agree process to recruit to position.</b> This was noted and the recruitment process outlined in terms of a job description and person spec needed first and then an advert. The Clerk confirmed there is no set date to finish as it will depend on applicants and she will be keen to do a good handover. It was agreed to ask CAPALC for help. It was agreed to form a small group of Cllrs to be involved. <b>Action Clerk, Cllrs Langston Jones, Pickett and Perkins.</b>
<b>24/83</b>	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP</b>	

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	83.1	<b>To note update on lease being checked over by PLMG for New Close tree and wildflower nursery and agree action and expenditure.</b> Cllr Ellershaw had circulated an update and this was noted. The lease will soon be ready and PECT chased. <b>Action PLMG</b>
	83.2	<b>To note report from S Lambert on Ailsworth meadow.</b> This was circulated and noted.
	83.3	<b>To note QR code/survey feedback on parish land and agree closing date/action.</b> This was in Cllr Ellershaw's report and noted. It will be shared with residents and closed at the end of October. <b>Action Clerk/PLMG</b>
	83.4	<b>To receive and note update from Nature Recovery Group and agree any new expenditure.</b> Cllr Stalley reported there was no new work this month and no expenditure. An update was noted that the water harvester is full and the NPT cluster meeting will continue to assist, date of next meeting is 10/12/24. Cllr Perkins thanked Cllr Stalley for his work.
	83.5	<b>To receive and note update on request from Scouts Group to lease/use recreation ground land for base and building and agree action/response.</b> There had been no new information since the last meeting's request for an update.
<b>24/84</b>	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b>	
	84.1	<b>24/01325/FUL Existing dwelling with externally applied wall insulation with render finish similar to existing building at 20 Helpston Road, deadline 5/11/24.</b> It was decided to support this application due to it being an improvement. <b>Action Clerk to send.</b>
	84.2	<b>24/01276/LBC replacement first floor window, door and door frame to front side elevation at 39 Main St, deadline 23/10/24.</b> It was decided to support this application due to it being an overall improvement. <b>Action Clerk to send.</b>
	84.3	<b>NEW 23/01464/FUL change of use of field to dog walking area, parking and fencing, revised boundary line and plans at land east of Helpston Road. Deadline 23/10/24.</b> The new plans were noted and it was decided that the application is still supported. <b>Action Clerk to send</b>
	84.4	<b>NEW 24/01278/CTR T1 5m Field Maple remove canopy overhanging SW corner of garage at 36 Helpston Road, deadline 22/10/24.</b> It was decided to support the application as necessary works. <b>Action Clerk</b>
	84.5	<b>24/01092/HHFUL proposed 2 storey rear extension, façade alterations, installation of 2 dormer windows to front and outbuilding to the rear at 11 Holme Close.</b> Response sent, awaiting decision.
	84.6	<b>24/01130/HHFUL First floor extension to existing dwelling, demolition of rear conservatory and store and erection of S/S rear extension. Extension to front porch with new door, replacement of all existing windows and external doors, widening of front drive at 24 Main St.</b> Response sent, awaiting decision.
	84.7	<b>24/00962/HHFUL Demolition of store and erection of gd floor rear infill extension with internal alterations at 37 Main St.</b> Response agreed at meeting 27/8/24. Permitted 10/10/24
	84.8	<b>To receive applications between issuing agenda and date of meeting and decide if can agree response.</b> There were none.
<b>24/85</b>	<b>PLAY AREA/RECREATION GROUND</b>	
	85.1	<b>To note quote for spinner repair and agree action/expenditure. (£820)</b> The cheapest quote from PCC was noted. It was decided not to proceed until confirmation of expenditure responsibility is clarified. <b>Action Clerk</b>
	85.2	<b>To note any other issues at recreation ground and agree action.</b> There were none raised.
<b>24/86</b>	<b>PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS/JCAP</b>	
	86.1	<b>To agree notes of JPLG meeting and latest JCAP, John Hodder email 20/9/24 refers.</b> The notes and latest JCAP was agreed. <b>Action Clerk to upload.</b>
	86.2	<b>To note PC response to NP review for APC, with CPC, and response/request for more.</b> It was decided to await the outcome of the meeting Castor Parish Council is having with Peterborough City Council on 18th November when the request will be discussed.
	86.3	<b>To hear feedback from recent meetings attended and agree any actions. (Bus stop change).</b> Cllr Raven attended the second Local Plan briefing which was useful. Cllr Perkins reported that Stagecoach is considering moving the bus stop in Ailsworth to a more suitable place, following a request locally.
	86.4	<b>To agree purchase of wreath/other Remembrance Day products.</b> It was agreed to purchase a wreath and for the usual soldiers and dedications on the Green to be displayed but no other purchases (eg large poppies) to be made.

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

<b>24/87</b>	<b>PARISH MAINTENANCE ISSUES</b>	
	<b>87.1</b>	<b>To receive feedback from Councillors doing regular defib and allotment checks. (note NHW sign for allotments and defib activation notification, new pads ordered).</b> It was noted that a regular street Neighbourhood Watch sign can be put up on the site but the scheme has to be a separate allotment watch scheme for allotment signs. It was noted that a dead rat was found on the site and an email will be sent to all tenants about use of bait stations only. The defib checks were agreed to be done and it was noted the new pads are on order. <b>Action Cllr Langston Jones and Ellershaw.</b>
	<b>87.2</b>	<b>To resolve paddock stone wall repairs and agree field rent amount.</b> The quote of £5690 plus vat and contractor was agreed and will be contacted to start. The rent will be reviewed at the next meeting. <b>Action Clerk</b>
	<b>87.3</b>	<b>To agree painting of 50mm double yellow lines at Main St/Maffit Road junction and HGV weight limit signs. Form to complete.</b> It was agreed that double yellow lines are the only enforceable suggestion and three residents will be contacted to get support for the application form. No others will be agreed until after this one. The issue of the HGV signs was discussed as previously and no additional sign agreed. <b>Action Cllr Perkins</b>
	<b>87.4</b>	<b>To note any new maintenance issues and resolve appropriate action. (to note branches over footpath kindly trimmed by resident.) Goals need mending, information board needs attention. Benches to be checked still. To note quote for repaint of village signs.</b> This was noted. No quote has been received for the village signs as yet. All maintenance to be reviewed at the next meeting.
	<b>87.5</b>	<b>To note tree survey report and agree any action.</b> The surveyor had been accompanied by Cllr Stalley and report only received today. Informal feedback was no immediate action required but two trees to need attention later on. <b>Action Clerk/Cllr to circulate report</b>
<b>24/88</b>	<b>CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions.</b> a) <b>To note invite to Mayor's Charity Luncheon on 14/12/24, circulated.</b> This was noted and places to be booked individually. b) <b>To note village hall committee AGM on 7/11/24.</b> This was noted.	
<b>24/89</b>	<b>ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows;</b> The following payments were agreed;	
	<b>89.1</b>	Clerk pay 26 hours pm £395.46 less tax/NI £79.20 payable 31/10/24 £316.26
	<b>89.2</b>	Clerk; Reimburse ink shared pm J Rice paid In October. £4.22 x 2
	<b>89.3</b>	Clerk; mileage Sep/Oct plus home office expenses £26 for October £14.85 plus £26
	<b>89.4</b>	HMRC employer/ee payment for October. £79.20
	<b>89.5</b>	Nurture (was CGM) grass cutting invoice 353445 for cuts in September £412.37
	<b>89.6</b>	Community Heartbeat Trust new defib pads £69.54
	<b>89.7</b>	CAPALC training, new councillor £75
	<b>89.8</b>	Clerk re-imburse Avast laptop security subs – now unsubscribed £64.99
	<b>89.9</b>	The Cedar Centre hall hire invoice tbc
	<b>89.10</b>	Preschool donation, previously agreed to revisit in October for part 2. £250
	<b>89.11</b>	Unity Bank monthly charge £6
	<b>89.12</b>	PCC repairs Tba next meeting
	<b>89.13</b>	Receipts;1/2 precept and grants from PCC received 19/9/24 £8046 Allotment rent cheques credited 11/10/24 £76.54
<b>24/90</b>	<b>DATE OF NEXT MEETING</b> It was noted that the next meeting will be <b>18<sup>th</sup> November 2024</b> at 7.30pm in the Cedar Centre.	

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_