

# MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

## HELD ON MONDAY 18<sup>th</sup> NOVEMBER 2024 AT 7.30PM

at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw (arrived 19:37), Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman), Mrs A Raven and Mr M Stalley. Clerk Mrs J Rice  
Members of the public present: two

<b>24/91</b>	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> Cllr M Ellershaw apologised that she may be a little late. (Cllr Langston Jones gave apologies via another Councillor.)	
<b>24/92</b>	<b>DECLARATIONS OF INTEREST</b>	
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.	
<b>24/93</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. See 102.2.	
<b>24/94</b>	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b>	
	<b>94.1</b>	<b>To confirm as correct the minutes of the meeting held on Monday 21<sup>st</sup> October 2024, Chairman to sign, previously circulated.</b> The minutes were agreed as a true record and duly signed by the Chairman.
<b>24/95</b>	<b>REPORT FROM THE WARD COUNCILLOR NEIL BOYCE.</b> Cllr Boyce explained that the financial position at the City Council is such that no expenditure will be allowed until next financial year and consequently the Community Leadership Fund application is not being processed. He also stated that he is on the Police, Fire and Crime Commissioner panel and a new Detective Inspector has been appointed for the rural areas.	
<b>24/96</b>	<b>GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG)</b>	
	<b>96.1</b>	<b>To receive and note training opportunities and feedback from recent training attended. To note planning online seminars £45 if required.</b> This was noted and no new bookings needed. Cllr Raven attended new Councillor training which was useful.
	<b>96.2</b>	<b>To receive and note financial report to end of October 2024 and resolve any queries, herewith, and note some internal financial checks performed this year.</b> The Clerk's report was received and noted and she explained the current basic expenditure position of 59% spent at 58% through the year, so no concerns. The proposed projects are still not realised and spent ie new email/website system, new dens/goals/pond/hedging although the stone wall renovation is underway. The bank balance is 43.6k which includes 25k CIL monies and wall costs, plus potentially other projects. If they are all achieved, the general reserves will be low at 6k so advised to keep unbudgeted expenditure to a minimum. Cllr Langston Jones has completed one quarter of internal finance checks with no issues found.
	<b>96.3</b>	<b>To receive, note and agree a budget and precept proposal, to follow, for next year with agreed projects (ie table tennis table, village sign, information board, trees and war memorial), reserves and costs built in, plus use of S106 monies, circulated.</b> The budget and precept proposal was received and noted. The principles and figures were discussed and the reason for a 14% increase in parish precept due to increased (inflation) costs, new Good Neighbours Scheme sub costs from next year, higher maintenance costs due to more assets and a higher training budget potentially needed for a new Clerk. Any new projects (ie table tennis table/Padel, new gate, new signage and play equipment can be taken from CIL monies and other extras for maintenance of bus shelter and village sign, solicitor land costs can come from reserves hopefully generated this year). The precept was agreed at £9701. <b>Action Clerk to do forms.</b>
	<b>96.4</b>	<b>To agree amount for improved signage from a Community Leadership Fund grant.</b> Details will be circulated for the next meeting but no CLF monies are now allowed – see 24/95. It was noted it could be shared with CPC. <b>Action Clerk</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	96.5	<b>To receive, note and agree details on criteria and process/timeline plus costs to recruit to position of Clerk/RFO. (To note Village Tribune not distributed in Ailsworth.)</b> The advert was agreed and will be circulated to Clerks in the area and advertised on social media, website and around the village – it has already been in the newsletter. <b>Action Clerk/Cllrs Perkins/Pickett/Langston Jones</b>
	96.6	<b>To note process for purchase of items for Parish Council use/work, herewith, and resolve any issues.</b> The Clerk will circulate this for agreement at the next meeting. <b>Action Clerk</b>
<b>24/97</b>	<b>PLAY AREA/RECREATION GROUND</b>	
	97.1	<b>To note confirmation from PCC of repairs by PC and quotes for spinner repair and other maintenance and agree action/expenditure.</b> The Clerk advised that PCC are looking into the spinner repair and other repairs are on hold until then/next meeting. <b>Action Clerk</b>
	97.2	<b>To note any other issues at recreation ground and agree action.</b> There were no other issues reported.
<b>24/98</b>	<b>PARISH MAINTENANCE ISSUES</b>	
	98.1	<b>To receive feedback from Councillors doing regular defib and allotment checks. To note new defib rota for 25/26, herewith. (Cllr Raven for November (new pads fitted) and Cllr Moon for December)</b> It was agreed that Cllr Raven will carry out all the checks from now on. <b>Action Cllr Raven</b>
	98.2	<b>To agree donkey paddock field rent amount/agreement and note any donation.</b> It was noted that a donation amount is being considered and rent will be agreed at the next meeting.
	98.3	<b>To agree if painting of 50mm double yellow lines at Main St/Maffit Rd junction (form to complete) and installation of no HGVs sign for Helpston Rd.</b> A request for considerate parking was made via the newsletter and if there is no improvement, the yellow lines will be re-considered for here and for Helpston Rd bend. <b>Resident issue over verges opposite no 39 Main St – no action planned – see communication.</b> This was noted.
	98.4	<b>To note maintenance issues and resolve appropriate action/expenditure.</b> <b>Eg Goals need mending, benches to be checked still. To decide if village sign needs repainting.</b> This will be carried forward and the list will be re-circulated. <b>Action Clerk</b>
	98.5	<b>To note tree survey report circulated and hedge trimming needed and agree action/quotes sought.</b> It was agreed that tree works quotes will be sought for one tree removal and the hedge trimming will wait until early next year. A replacement tree option will be investigated. <b>Action Clerk/Cllr Stalley</b>
<b>24/99</b>	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP</b>	
	99.1	<b>To note update on lease for New Close trees/wildflower field and agree (PECT/other) wording and issue.</b> Cllr Stalley had circulated that the lease could now be agreed with inclusion of public involvement events by PECT. Cllr Ellershaw raised concerns about the exact works being carried out and alignment with the ecologist S Lambert's report. <b>Action Cllr Ellershaw</b> to contact PECT to clarify
	99.2	<b>To note update from PLMG; survey feedback on parish land and Station Road progress and agree any action.</b> It was noted that Duncan Bridges from Nene Park Trust has made contact. Clerk to follow up Station Road rent. <b>Action PLMG/Clerk</b>
	99.3	<b>To receive and note update from Nature Recovery Group and agree any new expenditure.</b> Cllr Stalley confirmed that there was no update or expenditure.
<b>24/100</b>	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b> The following updates were noted	
	100.1	<b>24/01325/FUL Existing dwelling with externally applied wall insulation with render finish similar to existing building at 20 Helpston Road, deadline 5/11/24.</b> Support sent, awaiting decision.
	100.2	<b>24/01276/LBC replacement first floor window, door and door frame to front side elevation at 39 Main St, deadline 23/10/24.</b> Support sent, awaiting decision.
	100.3	<b>23/01464/FUL change of use of field to dog walking area, parking and fencing, revised boundary line and plans at land east of Helpston Road. Deadline 23/10/24. Permitted 5/11/24</b>
	100.4	<b>24/01278/CTR T1 5m Field Maple remove canopy overhanging SW corner of garage at 36 Helpston Road, deadline 22/10/24. Permitted 6/11/24</b>
		<b>24/01092/HHFUL proposed 2 storey rear extension, façade alterations, installation of 2 dormer windows to front and outbuilding to the rear at 11 Holme Close. Permitted 25/10/24.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	100.5	<b>24/01130/HHFUL First floor extension to existing dwelling, demolition of rear conservatory and store and erection of S/S rear extension. Extension to front porch with new door, replacement of all existing windows and external doors, widening of front drive at 24 MainSt.</b> Response sent, awaiting decision.	
	100.6	<b>To receive applications between issuing agenda and date of meeting and decide if can agree response.</b> It was noted that there is a new tree (with TPO) works application online however it was agreed this will need to be discussed at the next meeting and an extension to the deadline requested if necessary.	
<b>24/101</b>	<b>PROJECTS</b>		
	101.1	<b>To agree next steps on new email/website provider, Clerk circulated other PCs information.</b> It was noted that there had been no progress reported on this. The Clerk reported she has information, but Cllrs had expressed a desire to be involved and state their requirements. It was agreed to re-send the information. <b>Action Clerk</b>	
<b>24/102</b>	<b>PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS/JCAP</b>		
	102.1	<b>To agree agenda items for next joint PCs meeting on 16/1/25.</b> The agenda was agreed.	
	102.2	<b>To note Parish Council response to Neighbourhood Plan review for Ailsworth PC, with Castor PC, and response/request for more – awaiting feedback from Peterborough City Council (PCC)/CPC meeting.</b> This item was agreed to be discussed at the start of the meeting. Mr J Hodder gave brief feedback from the meeting with PCC and more will be given at the next joint Parish Councils meeting. The additional information needed for the Local Plan review will be checked by David Shaw and circulated.	
	102.3	<b>To hear feedback from recent meetings attended and agree any actions.</b> Cllr Pickett reported from the CPC meeting and a request for a contribution towards the village hall Christmas tree. It was agreed to donate £100 and also a further £100 expenditure from the budget for the Ailsworth Green Xmas tree. <b>Action Clerk to pay/get forms</b>	
<b>24/104</b>	<b>CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions.</b> a) <b>To note invite to Mayor’s Charity Luncheon on 14/12/24, circulated.</b> This was noted for any bookings to be made directly. b) <b>To note village hall committee AGM on 7/11/24.</b> Feedback was reported as positive on bookings and there are healthy funds for repairs to the floor and more.		
<b>24/104</b>	<b>ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE</b> The following payments were agreed:		
	104.1	Clerk new rate pay 26 hours pm £411.84 less tax/NI £82.40 payable 30/11/24 plus back pay of cost of living pay award to April 2024.	£329.44 £114.66
	104.2	Clerk; Reimburse ink shared pm J Rice paid In November.	£4.22
	104.3	Clerk; mileage Oct/Nov plus home office expenses £26 for November	£19.80 plus £26
	104.4	Clerk re-imbure for wreath	£29.49
	104.5	Cllr Langston Jones reimburse for bench installation materials	£51.95
	104.6	HMRC employer/ee payment for November.	£82.40
	104.7	Glendale for stone wall repairs	£5690
	104.8	The Cedar Centre Hall hire invoice	£tbc
	104.9	Unity Bank monthly charge by direct debit	£5.40
	104.10	Donation to Village Hall Xmas tree	£100
	104.11	Xmas tree and decs for Ailsworth Green	£100
	104.12	Cllr Raven mileage expenses	£27
	104.11	Receipts: Rent for Station Road field allotment	£567 due
<b>24/105</b>	<b>DATE OF NEXT MEETING</b> It was noted that the next meeting is on 16 <sup>th</sup> December 2024 at 7.30pm in the Cedar Centre.		

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_