

# AILS WORTH PARISH COUNCIL



Dear Councillors,

You are required to attend the meeting of the Parish Council on **MONDAY 18<sup>th</sup> NOVEMBER 2024 at 7.30pm** in the **CEDAR CENTRE, CASTOR** when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

Date 13/11/2024

## A G E N D A

<b>24/91</b>	<b>APOLOGIES FOR ABSENCE.</b> To receive and record apologies sent to the Clerk.	
<b>24/92</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>24/93</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
<b>24/94</b>	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b>	
	<b>94.1</b>	To confirm as correct the minutes of the meeting held on Monday 21 <sup>st</sup> October 2024, Chairman to sign, previously circulated.
<b>24/95</b>	<b>REPORT FROM THE WARD COUNCILLOR NEIL BOYCE</b>	
<b>24/96</b>	<b>GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG)</b>	
	<b>96.1</b>	To receive and note training opportunities and feedback from recent training attended. To note planning online seminars £45 if required.
	<b>96.2</b>	To receive and note financial report to end of October 2024 and resolve any queries, herewith, and note some internal financial checks performed this year.
	<b>96.3</b>	To receive, note and agree a budget and precept proposal, <b>to follow</b> , for next year with agreed projects (ie table tennis table, village sign, information board, trees and war memorial), reserves and costs built in, plus use of S106 monies, circulated.
	<b>96.4</b>	To agree amount for improved signage from a Community Leadership Fund grant.
	<b>96.5</b>	To receive, note and agree details on criteria and process/timeline plus costs to recruit to position of Clerk/RFO. (To note Village Tribune not distributed in Ailsworth.)
	<b>96.6</b>	To note process for purchase of items for Parish Council use/work, herewith, and resolve any issues.
<b>24/97</b>	<b>PLAY AREA/RECREATION GROUND</b>	
	<b>97.1</b>	To note confirmation from PCC of repairs by PC and quotes for spinner repair and other maintenance and agree action/expenditure.
	<b>97.2</b>	To note any other issues at recreation ground and agree action.
<b>24/98</b>	<b>PARISH MAINTENANCE ISSUES</b>	
	<b>98.1</b>	To receive feedback from Councillors doing regular defib and allotment checks. To note new defib rota for 25/26, herewith. (Cllr Raven for November (new pads) and Cllr Moon for December)
	<b>98.2</b>	To agree donkey paddock field rent amount/agreement and note any donation.
	<b>98.3</b>	To agree if painting of 50mm double yellow lines at Main St/Maffit Rd junction (form to complete) and installation of no HGVs sign for Helpston Rd. Resident issue over verges opposite no 39 Main St – no action planned – see communication.
	<b>98.4</b>	To note maintenance issues and resolve appropriate action/expenditure. Eg Goals need mending, benches to be checked still. To decide if village sign needs repainting.
	<b>98.5</b>	To note tree survey report circulated and hedge trimming needed and agree action/quotes sought.
<b>24/99</b>	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP</b>	
	<b>99.1</b>	To note update on lease for New Close trees/wildflower field and agree (PECT/other) wording and issue.
	<b>99.2</b>	To note update from PLMG; survey feedback on parish land and Station Road progress and agree any action.

	99.3	To receive and note update from Nature Recovery Group and agree any new expenditure.	
<b>24/100</b>	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b>		
	100.1	24/01325/FUL Existing dwelling with externally applied wall insulation with render finish similar to existing building at 20 Helpston Road, deadline 5/11/24. <b>Support sent, awaiting decision.</b>	
	100.2	24/01276/LBC replacement first floor window, door and door frame to front side elevation at 39 Main St, deadline 23/10/24. <b>Support sent, awaiting decision.</b>	
	100.3	23/01464/FUL change of use of field to dog walking area, parking and fencing, revised boundary line and plans at land east of Helpston Road. Deadline 23/10/24. <b>Permitted 5/11/24</b>	
	100.4	24/01278/CTR T1 5m Field Maple remove canopy overhanging SW corner of garage at 36 Helpston Road, deadline 22/10/24. <b>Permitted 6/11/24</b>	
		24/01092/HHFUL proposed 2 storey rear extension, façade alterations, installation of 2 dormer windows to front and outbuilding to the rear at 11 Holme Close. <b>Permitted 25/10/24.</b>	
	100.5	24/01130/HHFUL First floor extension to existing dwelling, demolition of rear conservatory and store and erection of S/S rear extension. Extension to front porch with new door, replacement of all existing windows and external doors, widening of front drive at 24 MainSt. Response sent, <b>awaiting decision.</b>	
	100.6	To receive applications between issuing agenda and date of meeting and decide if can agree response.	
<b>24/101</b>	<b>PROJECTS</b>		
	101.1	To agree next steps on new email/website provider, Clerk circulated other PCs information.	
<b>24/102</b>	<b>PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS/JCAP</b>		
	102.1	To agree agenda items for next joint PCs meeting on 16/1/25.	
	102.2	To note Parish Council response to Neighbourhood Plan review for Ailsworth PC, with Castor PC, and response/request for more – awaiting feedback from Peterborough City Council/CPC meeting.	
	102.3	To hear feedback from recent meetings attended and agree any actions.	
<b>24/103</b>	<b>PARISH MAINTENANCE ISSUES</b>		
	103.1	To receive feedback from Councillors doing regular defib and allotment checks. (note NHW sign for allotments and defib activation notification, new pads ordered)	
	103.2	To resolve paddock stone wall repairs and agree field rent amount.	
	103.3	To agree painting of 50mm double yellow lines at Main St/Maffit Road junction and HGV weight limit signs. Form to complete.	
	103.4	To note any new maintenance issues and resolve appropriate action. (to note branches over footpath kindly trimmed by resident.) Goals need mending, information board needs attention. Benches to be checked still. To note quote for repaint of village signs.	
	103.5	To note tree survey report and agree any action.	
<b>24/104</b>	<b>CLERK REPORT/CORRESPONDENCE:</b> To receive and note correspondence and decide any actions. a) To note invite to Mayor’s Charity Luncheon on 14/12/24, circulated. b) To note village hall committee AGM on 7/11/24		
<b>24/104</b>	<b>ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE</b>		
	104.1	Clerk new rate pay 26 hours pm £411.84 less tax/Ni £79.20 payable 30/11/24 plus back pay of cost of living pay award to April 2024.	£82.40 £114.66
	104.2	Clerk; Reimburse ink shared pm J Rice paid In November.	£4.22
	104.3	Clerk; mileage Oct/Nov plus home office expenses £26 for November	£19.80 plus £26
	104.4	Clerk re-imbure for wreath	£29.49
	104.5	Cllr Langston Jones reimburse for bench installation materials	£51.95
	104.6	HMRC employer/ee payment for November.	£82.40
	104.7	Glendale for stone wall repairs	£tbc
	104.8	The Cedar Centre Hall hire invoice	£tbc
	104.9	Unity Bank monthly charge	£5.40
	104.10	PCC or contractor play area repairs	£ tba
	104.11	Receipts: Rent for Station Road field allotment	£567 due
<b>24/105</b>	<b>DATE OF NEXT MEETING</b> To note that the next meeting is on <b>16<sup>th</sup> December 2024 at 7.30pm.</b>		

See notice board/website ([www.ailsworthparishcouncil.org.uk](http://www.ailsworthparishcouncil.org.uk)) for dates of meetings. Any associated papers/information are available by request from the Clerk at [clerk@ailsworth-pc.gov.uk](mailto:clerk@ailsworth-pc.gov.uk)