



AILSWORTH PARISH COUNCIL

Dear Councillors,

You are required to attend the meeting of the Parish Council on **MONDAY 20th JANUARY 2025** at 7.30pm

in the **CEDAR CENTRE, CASTOR** when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date 15/01/2025

A G E N D A

| | |
|---------------|--|
| 24/121 | APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. |
| 24/122 | DECLARATIONS OF INTEREST |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Chairman to remind Councillors about one of the seven Nolan principles of public life, to be present in all that they do – selflessness, objectivity, leadership, integrity, accountability, openness and honesty. |
| 24/123 | PUBLIC PARTICIPATION |
| | Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda, limited to 3 mins per person. |
| 24/124 | MINUTES OF THE LAST MEETING (previously circulated) and matters arising |
| 124.1 | To confirm as correct the minutes of the meeting held on Monday 16 th December 2024, Chairman to sign, previously circulated. |
| 24/125 | PARISH MAINTENANCE ISSUES |
| 125.1 | To note maintenance issues and resolve appropriate action/expenditure. Verges (email refers), village sign, benches, info board. |
| 125.2 | To resolve hedge cutting contractor, as work previously agreed. |
| 125.3 | To agree tree felling contractor and replacement tree costs, as recommended by tree surveyor and proposed by Cllrs Ellershaw and Stalley. |
| 125.4 | To agree ideas to reduce dog fouling issues at recreation ground |
| 24/126 | PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES |
| 126.1 | 24/01495/TRE to sympathetically reduce in size by 50% a Sycamore tree at 21 Helpston Road. Deadline 6/12/24, extended. Response sent. Permission refused 8/1/25 |
| 126.2 | 24/01440/FUL change of use of land to cemetery including building, maintenance building, car parking and soft landscaping at land to south of Old Peterborough Road, Sutton. Deadline 13/12/24, extended. Response sent, awaiting decision. |
| 126.3 | To receive any applications between issuing agenda and date of meeting and decide if can agree response. |
| 24/127 | REPORT FROM THE WARD COUNCILLOR NEIL BOYCE, if available. |
| 24/128 | PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS/JCAP |
| 128.1 | To hear feedback from latest joint PC meeting and agree any actions to be agreed at next meeting. |
| 128.2 | To note update on Neighbourhood Plan review for Ailsworth PC, with Castor PC, awaiting feedback from Peterborough City Council/CPC meeting and support for Local Plan, email 28/12/24 refers. |
| 128.3 | To hear feedback from other recent meetings attended and agree any actions, including offer for bus shelter names of Ailsworth residents. |
| 128.4 | To note amended Good Neighbours Scheme agreement and amount for 25/26 and information shared on numbers and scheme poster to display for residents. |
| 128.5 | To note request for a Parish Council representative on Integrated Neighbourhood Board panel and resolve. |
| 128.6 | To note Expression of Interest form for net zero project grant money submitted and hear details. |
| 128.7 | To note new Parish Charter and request for two Cllr contacts to be given forward. |
| 128.8 | To note grant available for ASB (Cllr Boyce referred) and resolve ideas. |
| 24/129 | GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG) |
| 129.1 | To receive and note training opportunities and agree any new bookings. |

| | | | |
|---------------|--|--|--------------------------|
| | 129.2 | To receive and note financial position report and internal checks to end of December 2024 and resolve any queries, including report on CIL monies and principles on spending (Received April 2023). To follow. | |
| | 129.3 | To receive and note update on recruitment of Clerk and RFO to vacancy and agree interview date, handover date and old files centralised plus option to review job scale level for £100. | |
| 24/130 | PLAY AREA/RECREATION GROUND | | |
| | 130.1 | To note update on repairs of equipment done and reports of any other issues to resolve. | |
| | 130.2 | To agree ideas to address increasing issue of dog owners not picking up dog poo at recreation ground, possibly more posters. | |
| 24/131 | ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP | | |
| | 131.1 | To agree lease for New Close trees/wildflower field and issue to PECT. | |
| | 131.2 | To note any new update from PLMG. | |
| | 131.3 | To receive and note update from Nature Recovery Group and agree expenditure. | |
| | 131.4 | To note Donkey Paddock 1 year tenancy agreement signed and rent paid. | |
| 24/132 | PROJECTS | | |
| | 132.1 | To receive and note feedback on new and improved signage for village assets etc. | |
| | 132.2 | To review need for installation/request for double yellow lines. | |
| 24/133 | CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions. a) CAPALC The Big Lunch webinar 30/1/25 to explore the big lunch event on 7/8 th June 2025. b) 80 th anniversary of VE Day. | | |
| 24/134 | ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE | | |
| | 134.1 | Clerk new rate pay 26 hours pm £411.84 less tax/NI payable 31/1/25 | £329.44 |
| | 134.2 | Clerk; Reimburse ink shared pm J Rice paid In January. | £4.22 |
| | 134.3 | Clerk; mileage Nov/Dec plus home office expenses £26 for January | £9.90 plus £26 |
| | 134.4 | HMRC employer/ee payment for January 2025. | £81.40 |
| | 134.5 | The Cedar Centre Hall hire invoice | £60 |
| | 134.6 | Unity Bank monthly charge | £6 |
| | 134.7 | Contractor for play area repairs, tree replacement, tree felling | £292.80 |
| | 134.8 | Parish Online sub | £57.60 TBA |
| | 134.9 | CPC for proportion of tree costs, previously agreed, returned payment | £100 |
| | 134.10 | Receipts: Rent for Donkey Paddock field allotment Bank acct interest received 31/12/24 | £180 received £178.26 |
| 24/135 | DATE OF NEXT MEETING To note that the next meeting is on 17th February 2025 at 7.30pm. To note April meeting date is currently Easter Monday - resolve to change. | | |

See notice board/website (www.ailsworthparishcouncil.org.uk) for dates of meetings. Any associated papers/information are available by request from the Clerk at clerk@ailsworth-pc.gov.uk