

AILS WORTH PARISH COUNCIL



Dear Councillors,

You are required to attend the meeting of the Parish Council on **MONDAY 15th APRIL 2024 at 7.30pm** (after the Parish meeting at 7pm)

in the **CEDAR CENTRE**, CASTOR when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date 10/4/2024

A G E N D A

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| 24/01 | APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. (Cllr Stalley) |
| 24/02 | DECLARATIONS OF INTEREST |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). |
| 24/03 | PUBLIC PARTICIPATION |
| | Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. |
| 24/04 | MINUTES OF THE LAST MEETING (previously circulated) and matters arising |
| | To confirm as correct the record of the minutes of the meeting held on Monday 18 th March 2024, Chairman to sign, previously circulated. |
| 24/05 | FINANCE, GOVERNANCE AND TRAINING |
| | 5.1 To receive and note finance situation to end of the year and answer any queries. |
| | 5.2 To receive and agree Annual Governance and Accountability Return accounting statement, to follow, and agree auditor appointment. To note selected as part of 5% sample review also. |
| | 5.3 To receive any applications for co-option to Parish Councillor position and resolve appointment/further recruitment action plan. |
| | 5.4 To note training opportunities circulated and agree any new bookings. |
| | 5.5 To receive, note and agree updated asset register, herewith. |
| 24/06 | NEW WEBSITE/EMAILS |
| | 6.1 To receive information on new website and emails and resolve action. |
| 24/07 | PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES |
| | 7.1 To receive applications between issuing agenda and date of meeting and decide if can agree response. |
| | 7.2 23/01464/FUL Change of use of field to dog walking area, including parking area and fencing. Deadline extended due to new parking plans being submitted. Response submitted, awaiting decision. |
| | 7.3 24/00470/PRIOR the proposed installation of a shareable telecoms base station comprising 25m tower plus other equipment, at land at Peterborough Road, Sutton. Deadline 30/4/24. |
| | 7.4 23/00299/CTR Alder trees raise crown 4-5m and reduce back from building by 2m. Response sent, awaiting decision. |
| | 7.5 23/00240/LBC and 204/HHFUL Various external and internal works to 44 Main St, re-consultation on LBC to note. |
| | 7.6 24/00254/FUL erection of new shop with flat above, amended version of previously agreed 17/02123/FUL, deadline extended to 16/4/24. |
| | 7.7 24/00444/WCPP Variation of condition C1 (extend expiry date) of planning permission 22/01425. Deadline 26/4/24. |
| 24/8 | ALLOTMENTS, PARISH LAND MANAGEMENT GROUP PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP |
| | 8.1 To note update on lease of parish land to PECT for tree and wildflower nursery and agree action and update from PLMG and agree actions. |
| | 8.2 To receive and note update from Nature Recovery Group and agree any new expenditure. |
| | 8.3 To consider regular allotment checks (with defib rota?) and resolve action. |
| 24/9 | PARISH COUNCIL DEVELOPMENT ACTION PLAN AND CIL MONIES |

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| | 9.1 | To agree the revised 24/25 action plan and discuss investigating opportunities for CIL monies projects. | |
| 24/10 | PLAY AREA/RECREATION GROUND | | |
| | 10.1 | To receive and note tree work quotes and decide contractor. | |
| 24/11 | VILLAGE GROUPS / UPDATES | | |
| | 11.1 | To note village group donations requests and decide response; a) Pre-School, form previously circulated. b) Bus service group, previously circulated. c) Scouts Group, previously circulated. | |
| 24/12 | PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS | | |
| | 12.1 | To note feedback from police surgery and resolve any action. | |
| | 12.2 | To receive and note feedback from Castor Parish Council meeting, Cllr Pickett, and resolve any actions. | |
| 24/13 | PARISH MAINTENANCE ISSUES | | |
| | 13.1 | To check defib rota in progress. Checker for April, Cllr Langston Jones and May is | |
| | 13.2 | To note feedback re site meeting with PCC re. flooding in Holme Close/horse field. | |
| | 13.3 | To note any new maintenance issues and resolve appropriate action. | |
| 24/14 | CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions. a) To note communication re New Close from resident. b) To note invitation to Army event on 22/5/24. | | |
| 24/15 | ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE | | |
| | 15.1 | Clerk pay 26 hours pm £395.46 plus £26 home office less tax/NI £79 | £342.46 |
| | 15.2 | Clerk; Reimburse ink shared pm J Rice paid in March | £4.22 |
| | 15.3 | Clerk; mileage Mar/Apr | £9.90 |
| | 15.4 | HMRC employer/ee payment for April | £tbc |
| | 15.5 | CAPALC affiliation fees | £369.67 with DPO or £319.67 without |
| | 15.6 | Tree works as approved above | tba |
| | 15.7 | Donations to groups as above | tba |
| | 15.8 | Nurture (was CGM) invoice no 346802, 25/3/24 visit | £206.18 |
| | 15.9 | PCC for burial fees | £2530.67 |
| | 15.10 | Receipts | |
| 24/16 | DATE OF NEXT MEETING To note that the next meeting is the Annual Parish Council meeting on Thursday 25th May 2024 at 7.30pm to be held in the Cedar Centre, Castor. | | |

See notice board/website (www.ailsworthparishcouncil.org.uk) for dates of meetings. Any associated papers/information are available by request from the Clerk at clerk@ailsworth-pc.gov.uk